

Sun Meadow HOA  
Special Meeting Agenda  
June 9, 2016 7PM



- I. Counting of Proxy Votes
    - a. Section 5. *At all meetings of members, each member may vote in person or by proxy. All proxies shall be executed in writing by the member or by his duly authorized attorney-in-fact and shall be filed with the Secretary prior to the commencement of a meeting. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his lot.*
  - II. Home Owner's Association Member Check-In
    - a. Each household which is a member of the HOA receives 1 ballot = 1 vote
    - b. Members will be checked against a resident list
    - c. 1 ballot will be given to each member household that has not submitted a proxy prior to June 9
    - d. Checks or cash in the amount of \$75 will be accepted at the Check-In table to receive membership in the HOA
      - i. ELIGIBILITY TO VOTE  
*In order to vote in this election, you must meet these requirements:*  
Article III MEMBERSHIP  
Section 1. *Each person who is a record owner and resides in any living unit, which is subject by covenants of records, shall be eligible for membership in the Association. The forgoing is not intended to include persons or entities that hold an interest merely as security for the performance of an obligation.*  
Section 2. *A person described in Section 1 of this Article shall become a member of the Association in good standing upon payment of his annual dues as described herein. Each member of the Association in good standing shall be entitled to cast one (1) vote in any regular or special meeting.*  
*The current member in good standing pays annual fees of \$75.00. Even though per By-laws: Article V Directors* Section 3. *Dues and fees shall be set by the Board of Directors. This amount was voted on and passed at the Annual Meeting January 2015.*
- III. Call to Order and Determination of a Quorum

**\*\*This Special Meeting of the Sun Meadow HOA is "limited purpose" in that it will only address the question of the petition received by the HOA Board and the issue of speed humps**

  - a. Determination of a Quorum
    - i. Section 4. *A quorum for the transaction of business at any such meeting shall consist of fifty (50%) of the members in good standing. If the required quorum shall not be present, the meeting shall be adjourned. A simple majority vote shall rule at all meetings of the Association.*
  - b. Review Robert's Rules of Order (Please see additional handout)
  - c. Introduction of the Panel
- IV. Synopsis of Events
- V. Discussion and Questions
  - a. All those wishing to speak must come forward and wait in an orderly fashion at the microphone to speak. Each speaker will approach the microphone and state their name then have a maximum of 2 minutes speaking time. If further speaking time is necessary, the speaker may return to the back of the line.
- VI. Meeting Adjournment